**Hospitality Department 接待部**

**Mandarin/Cantonese 國語堂/粵語堂**

1) Greeters 接待員 **-** Greet newcomers at the end of the Sunday worship and during lunch time. Usually work one week per month.

在主日敬拜後午餐時間接待新來賓，每月一週。

 a) Requirement 要求 :

 i. CBCM Members, attended church regularly for at least 3 years. 本教會會員，在本教會固定聚會三年或以上.

2) Information Desk詢問台 - Handle any question that anybody may have during Sunday morning. Will sit at the Information Desk before and after Sunday worship. Two different shifts - 9:25 am to 9:50am; and 11:00 am to 11:30 am.
 需要同工在主日早上兩時段值班: 上午9:25 至 9:50 及 上午11:00 至 11:30. 歡迎並解答新來 賓或弟兄姊妹的問題.
 b) Requirement 要求:

 i. CBCM Members, attended church regularly for at least 3 years.本教會會友, 在本教會固定聚會三年或以上.

3) Lunch Service Related Duties 主日午餐相關事工

 i. Sell lunch tickets during lunch time. Usually serve twice a year, each time for one month.

 午餐時段售賣餐卷, 一年兩次, 每次一個月.

 ii. Sell lunch food during lunch time. Usually serve twice a year, each time for one month.

 售賣午餐食品 (飯盒或**麪**飽等).

 iii. Set up lunch table before lunch. Will serve one week each month.

 午餐時段前擺設桌椅, 一個月服事一星期.

b) Requirement – None 沒有資格要求

**English**

1) Greeters - greet Newcomers at the door at Sunday worship.

2) Lunch Ticket Selling - Sell lunch tickets during lunch time.

 Usually serve twice a year, each time for one month.

3) Lunch Food Selling - sell lunch food during lunch time.

 Usually serve twice a year, each time for one month.

4) Lunch Push Cart Service - Serve food to newcomers and senior tables.

 Will serve twice a year, each time for one month.

5) Lunch Table Setup - help set up lunch table before lunch.

 Will serve one week each month.

6) Tea Service- provide tea and soft drink during morning break and lunch time.

 Will work one month each year.